

**TOWN OF WEBSTER**  
*Office of Selectmen*  
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Webster Board of Selectmen's Meeting – December 8, 2008

1:18 P.M. Roll Call – Present: Chairman George Hashem, Selectman Thomas Mullins and Selectman David Klumb. Administrative Assistant Judith Jones and Financial Administrator Wendy Pinkham were also in attendance.

Selectman Mullins made a motion to withdraw \$813 for the purchase of an Opti-Plex 330 Minitower from the Police Office Equipment Capital Reserve, established in 2007; seconded by Selectman Klumb and unanimously approved.

Selectman Mullins made a motion to withdraw \$829 for the purchase of an Opti-Plex 330 Minitower from the Office Equipment Capital Reserve established in 1994; seconded by Selectman Klumb and approved.

Chairman Hashem read a statement related to the changes to the Personnel Policy made on November 17, 2008 during the regular Selectmen's Meeting. Because the Board had concerns about the mention of certain employees, the portion regarding health benefits was discussed in a non-public session. The decision was for the Town to pay 100% of the 1-person and 2-person plans and 85% of the family plan. This is in keeping with other municipalities and was a decision made by the Board to protect the financial interests of the taxpayers. The statement is attached to these minutes.

Police Chief Brian Milano presented the 2009 proposed budget for the Police Department. He advised that the academy training is now twice as long as previously required, resulting in an increase in that line item. He noted that he needs at least one more part-time officer to help cover vacation and holidays of the full-time employees. The Board advised that they are recommending a 1% wage increase overall. Chief Milano requested that the \$1,000 needed for any accident deductible be set aside. The Board plans to do this as an Expendable Trust for Insurance Deductible and propose that \$2,000 be put in this fund. The final decision for this budget was to post the November 15, 2008 Selectmen's Meeting to commence at 5:30 p.m. to meet with Chief Milano.

Cemetery Commissioner Brenda Silver presented the 2009 proposed budget for the Cemetery. No changes were made. She proposed the purchase of a riding lawn mower under Capital Outlay, to be used for Parks and Recreation as well as at the Town Hall.

Other proposed 2009 budgets reviewed were: Elections, Registration & Vital Statistics; Financial Administration; Revaluation of Property; Legal Expenses; Planning & Zoning; General Government Buildings; Other General Government – Outside Services; Fire Department; Building Inspection; Emergency Management; Solid Waste Disposal; Health; Welfare; Community Action; Parks & Recreation; Webster Free Public Library; Patriotic Purposes – Old Home Day; Penacook Community Center; Conservation Commission; Long Term Debt; and Short-Term Debt. The Board discussed the proposed Capital Outlay items. Since many items had to do with costly maintenance of the Town Hall, they requested that a spread sheet to cover requested or required maintenance be made to project expenses for the next five years.

Selectman Klumb requested that all Capital Reserve's current balances be placed on the Budget worksheet.

3:35 P.M. Selectman Mullins made a motion to go into no-public session per RSA 91:1-3 (a); seconded by Selectman Klumb. Roll call: Chairman Hashem – yes; Selectman Mullins – yes; and Selectman Klumb – yes. They requested that Mrs. Jones also attend.

3:46 P.M. Chairman Hashem reconvened the meeting. He advised that the Board discussed personnel issues and no decisions were made. Selectman Mullins made a motion to seal the minutes; seconded by Selectman Klumb and unanimously approved. Mrs. Jones will write the minutes.

Selectman Klumb reaffirmed that the Board receive no Town confidential e-mails through their personnel home e-mail addresses.

Selectman Klumb discussed the Town's e-mail to come from the Web site hosted by Virtual Town Hall, with arrangements to be made by the Town's IT personnel at a cost of approximately \$300-\$500. This is done through micro soft exchange, which the Town owns. Each employee would have their own account.

The Board discussed the issues of a subdivision on the Class VI portion of Mutton Road as had been discussed at the December 8, 2008 Selectmen's Meeting. Their decision was to refer the resident to the Zoning Board of Adjustment for a variance. The Board recommended that the Planning Board review the accessory apartments in the Zoning Ordinance and how they are permitted to see if it would be prudent to make changes to the Ordinance.

3:57 P.M. Selectman Klumb made a motion to adjourn; seconded by Selectman Mullins and approved.

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George K. Hashem

Thomas S. Mullins

David E. Klumb

BOS/jj