

TOWN OF WEBSTER

Office of Selectmen

945 Battle Street/Rte. 127

Webster, NH 03303

Tel. (603) 648-2272

Webster Board of Selectmen's Meeting – May 19, 2008

7:02 P.M. Roll Call – Selectmen present: George Hashem, David Klumb and Thomas Mullins.

The Board signed the Payroll Check Warrant and the Accounts Payable Warrants. Selectman Mullins made a motion to accept the May 5, 2008 minutes as written, seconded by Selectman Klumb and approved.

The Board signed the following for Administrative Assistant Judith Jones:

- The 2008 PO1 Property Tax Levy in the amount of \$2,012,257;
- Purchase Order #14 to InkQuik for printer cartridges for the Selectmen's Office in the amount of \$445.55;
- A Tax Lien Deed from 2005 to the Town for Map 10-5-75, which will now be sent to the Registry for recording; and;
- The 2007 Abatements returned from Avitar will be reviewed at a later time.

Police Chief Brian Milano presented his semi-monthly report. The Board discussed several items with Chief Milano: they requested that time sheets, to include actual times and dates worked by each employee with holidays, vacation and sick leave designated, be turned in for each payroll period for the office records. Chairman Hashem inquired as to whether the Town has 24/7 police coverage. Chief Milano advised that basically there is an on-duty officer from 6:00 A.M. to 1:00 A.M. seven days a week, with the remaining time covered with on-call time. He advised that there is commonly more on-call time on the weekends. Dispatch is available 24 hours a day. Selectman Mullins asked for clarification of the on-call time. Chief Milano advised that on-call time is paid to non-salaried officers and if a non-salaried officer is called out there is a minimum of three-hours paid. It was noted that recent bills from DOT for fuel had a gas card listed belonging to the old cruiser. Chief Milano advised that he has corrected this issue with the DOT. An expense for a DARE plaque, to be given to an officer not with Webster that has spent nearly seven years with the Elementary School DARE program at no cost to the Department, Town or School, was discussed and approved for payment from the Police Budget. The Board did request that future DARE expenditures be taken from the DARE account held by Chief Milano.

The Board asked that another letter be sent for more specific information regarding kitchen and bath facilities beyond what a single family residence would have at 12 Centennial Drive.

The Board was made aware of several homes that may be renting apartments, which would be in violation of the Zoning Ordinance. Letters will be sent to each owner to advise of the ordinance with a response requested.

A letter of response will be sent to Ron Frost with a corrected assessment card to address his concerns.

As the Board has considered the "Layout" of Old Route 127 (make a public highway out of a private road), research indicates that a petition is required to be submitted with as few as one signature.

Steve Luger, Surveyor, representing Alan Hackel (Map 10-3-2) and Advertising Agency Association, Inc. (Map 10-3-1) advised that he submitted septic designs on both lots in February and has not received a response from Mike Seraikas. The problem seems to stem from the newly approved Zoning Amendment regarding setbacks from wells, which is a problem with at least one of the lots. After further discussion the Board referred the issue to the Zoning Board of Adjustment for a variance. Mrs. Jones will call Mike Seraikas to request that he put in writing for Mr. Luger's clients as to what is needed to process these applications and how they can proceed to seek approval.

7:52 P.M. Selectman Mullins made a motion to go into non-public session with Mrs. Jones to discuss personnel issues under RSA 91-A:3 II (a) and legal issues under RSA 91-A:3 II (e); seconded by Selectman Klumb. Roll call: George Hashem – yes; David Klumb – yes and Thomas Mullins – yes.

8:32 P.M. Chairman Hashem reconvened the meeting. He advised that the Board reviewed Mary Smith's employee evaluation done by Mrs. Jones. The Board approved a \$1.00 per hour raise as recommended to be effective immediately. Regarding the legal issues discussed, Selectman Mullins made a motion to seal the minutes; seconded by Selectman Klumb and approved. Mrs. Jones will write the minutes to be sealed.

The Board has received a draft for an RFP for the Town's assessing needs. They will review this and will have it finalized for an August mailing to request bids for this service.

8:42 P.M. Selectman Klumb made a motion to adjourn this meeting; seconded by Selectman Mullins and so moved.

George K. Hashem

Thomas S. Mullins

David E. Klumb

BOS/jj